

## AGENDA

### COMMITTEE ON PUBLIC SAFETY AND TRAFFIC

**March 21, 2006**

**Aldermen Osborne, O'Neil,  
Shea, Roy, Long**

**6:00 PM**

**Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Chairman Osborne calls the meeting to order.
2. The Clerk calls the roll.
3. Communication from Michael Egan, Vice President of B5ONE, requesting the use of Arms Park on Sunday, May 21, 2006, in conjunction with a Volkswagen and Audi Car Show event.  
**Gentlemen, what is your pleasure?**
4. Communication from Randy Sherman, Deputy Finance Officer, submitting a draft letter to Chris Luz regarding his return to Manchester for further discussion of the Parking Study.  
*(Note: special meeting to be held with city staff with a recommendation forward to the full Board at a later date.)*  
**Gentlemen, what is your pleasure?**
5. Discussion relating to coordination of services and utilities during storm events such as what occurred on February 10, 2006 as requested by Alderman O'Neil.
6. Discussion relating to police details as it relates to construction and/or nightclub details as requested by Alderman O'Neil.
7. Discussion relating to graffiti as requested by Chairman Osborne.

8. Chairman Osborne advises that the Traffic Department has submitted an agenda, which needs to be addressed as follows:

**STOP SIGNS:**

On Page Street at London Street, NWC, SEC (4-Way School Zone)  
Alderman Duval

On Old Wellington Road at Eastern Avenue, NEC, SWC  
Alderman Pinard

**NO PARKING:**

On Hayward Street, north side, from Union Street to a point 275 feet westerly  
Alderman Long

**NO PARKING ANYTIME:**

On River Road, west side, from West Webster Street to a point 145 feet southerly  
Alderman Roy

**NO PARKING (THURSDAY 3PM-5 PM/SATURDAY 9AM-5PM) –**

**EMERGENCY ACT:**

On Lakeside Drive, both sides, from Rte. 28 Bypass to a point 605 feet west  
Alderman Pinard

**RESCIND NO PARKING:**

On Amory Street, north side, from Reed Street to Joliet Street (ORD. 2561)  
Aldermen Thibault/Lopez

**Gentlemen, what is your pleasure?**

9. If there is no further business, a motion is in order to adjourn.



March 6, 2006

City of Manchester  
Traffic Committee  
c/o City Clerk  
1 City Hall Plaza  
Manchester, NH 03101

To the City Clerk;

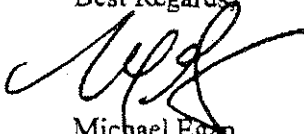
I am writing to request the use of the parking lot at Arms Park on Sunday, May 21<sup>st</sup>, 2006 for an event that my organization holds every year. Thank you in advance for reviewing my request.

Our event is called Treffen der Hamster, and this will be our fourth annual celebration of that event. Each year, my organization, B5ONE, holds this get-together for our membership and friends, all of whom are VW and Audi enthusiasts. Typically these types of events are referred to as show and shine events, with members showing off their cars to other members as well as anyone from the general public that wishes to attend. Additionally, we typically have either a BBQ or a food vendor there as well as other vendors that sell parts and accessories for our makes of vehicles. Vendors are typically set up under 10 foot by 10 foot pop up canopies and have a small table in which to display their items. Last year this event had over 50 cars showing, and over 100 people in attendance. There are no events that involve the cars moving – this is strictly a parked vehicle event.

Last year we held our event at Kingston State Park, but due to moving our date up this year to before Memorial Day, that park is not available, and frankly I'd like to move the event back to Manchester where it originated in 2003.

Again, thank you for considering our application and I look forward to hearing back from you.

Best Regards,



Michael Egan  
VP - B5ONE.com

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Michael Egan  
217 Long Pond Brook Way  
Manchester, NH 03109  
603 644-5896



**City of Manchester  
Department of Finance**

One City Hall Plaza  
Manchester, New Hampshire 03101  
Phone: (603) 624-6460  
Fax: (603) 624-6549

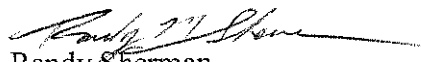
March 13, 2006

Alderman Ed Osborne, Chairman  
Committee on Public Safety & Traffic  
C/o Office of the City Clerk  
One City Hall Plaza  
Manchester, NH 03101

Dear Alderman Osborne,

Attached please find a DRAFT letter to Chris Luz regarding his return to Manchester for further discussion of the Parking Study. I will be at the meeting on the 21<sup>st</sup> to discuss any suggested changes you might have.

Respectfully submitted,

  
Randy Sherman



City of Manchester  
Department of Finance

One City Hall Plaza  
Manchester, New Hampshire 03101  
Phone: (603) 624-6460  
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*DRAFT*

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March 21, 2006

Chris Luz  
Lansing-Melbourne Group, LLC  
1665 Cahill Drive  
East Lansing, MI 48823

Dear Chris,

The Public Safety and Traffic Committee of the Board of Mayor and Aldermen met on Tuesday February 28<sup>th</sup> to discuss the Parking Study. At the meeting, the Committee unanimously voted to accept your offer to return to Manchester for further discussion of your report.

It is the Committee's desire to make your visit a productive one. Though individual Committee member may have specific questions on the entire report, the Committee has determined that the following items should specifically be addressed:

- The Enterprise Fund concept – Creating a financially self-sustaining entity
- The hiring of a Parking Manager
  - Job Description
  - Estimated salary ranges
  - Top five priorities for the position
- The Pay and Display meters/technology
- The planning and design for Mechanic Street
- The sale of the Granite and Seal Tanning parking lots
- Valet parking

The Committee members have voiced a preference for receiving this information prior to the scheduled meeting. This will allow them to better prepare and again, make the session more productive. If you send the information to my attention, I will see that it gets distributed.

I would like to set the dates of April 17-19 with the possibility of both a Public Safety and Traffic Committee and a full BMA meeting presentation. If these dates are acceptable, please confirm so that I may get the meeting(s) scheduled.

Sincerely,

Randy M. Sherman



**City of Manchester  
Department of Finance**

One City Hall Plaza  
Manchester, New Hampshire 03101  
Phone: (603) 624-6460  
Fax: (603) 624-6549

February 13, 2006

Alderman Osborne, Chairman  
Public Safety and Traffic Committee  
One City Hall Plaza  
Manchester, NH 03101

Re: Parking Study Recommendations

Alderman Osborne and Committee Members:

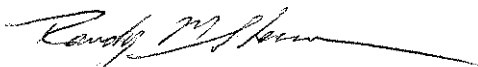
I have taken the liberty of extracting the 39 recommendations from the parking study and creating a stand-alone document. Enclosed is a copy of this document. I have also included Tables 21 & 22 from the study which are referenced as part of the recommendations.

On December 19, 2005, the parking consultants briefly presented their findings to the full board. The action of the BMA was to send the study to the Public Safety & Traffic Committee and to six city departments; Police, Highway, Traffic, Solicitor, MEDO and Fire. Staff met as a group today for the first time and has agreement on the following initial recommendations to the Committee:

1. Assign the transition responsibility to one department. (Recommendation #1)
2. Authorize the hiring of a Parking Manager. (Recommendation #2)
3. Bring back LMG for one follow-up session with staff and either the Committee or the full board (Recommendation # 3) (LMG has offered to cover staff costs if the city reimburses out-of-pocket costs)
4. Establish the parking system as a self-supporting enterprise. (Recommendation #5)
5. Adopt the Table 21 recommendations relative to parking enforcement (Recommendation # 8)
6. Increase the auto registration fee for parking to a maximum of \$3. (Recommendation # 15)
7. Authorize staff to issue an RFP for pay and display meters. (Recommendations 18-20)
8. Request Highway Engineering to initiate the planning and design for a one-way on Mechanic Street. (Recommendation 39)

Staff discussed several other components of the study and concluded that the majority of the recommendations should be considered and resolved only after the parking manager has been hired. At this time, staff is looking forward to meeting with the Committee and getting direction on how the members would like to proceed.

Respectfully submitted,



Randy M. Sherman  
Deputy Finance Officer

Cc: Public Safety & Traffic Committee  
Mayor Guinta  
David Albin  
Paul Borek  
Kevin A Clougherty  
Jim Hoben  
Glenn Leidemer  
Bruce Thomas  
Richard Valenti

Alderman O'Neil asked are any of these time sensitive that if we don't get approved for the budget process we are going to have to wait an entire year.

Mr. Clougherty answered some of them may be that is why we are here before you tonight asking to try and move it.

Chairman Osborne called for a vote. There being none opposed, the motion carried.

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Alderman O'Neil stated I have two quick things. Under new business at the last full Board meeting I brought up a couple of issues related to the storm and all of this addresses public safety so maybe it could be reported back to us. Was the emergency center opened and if it was what type of services and coordination was it providing and secondly I think there was a significant issue with street closures where the utilities were making decisions without consulting the Police Department and in some cases they let police officers go from the detail and streets remained closed for a significant amount of hours after that. Those are two things related to the storm that I think would be appropriate for this Committee to address. The second thing I brought up...I have a personal concern that the police officers are making a decision do I work a construction detail for four hours with little or no headaches or do I work a bar deal in some of these clubs where we have problems where I am going to be possibly making an arrest. I guess what is happening based on the rate of pay being the same for either detail is the police officers are taking the construction details and we may not be filling all of the club details that we really need to and we may have to come up with a rate for the clubs and nightclubs that is separate from the other detail.

Chairman Osborne asked is that your recommendation.

Alderman O'Neil answered sometime I would like to see us have a discussion about those things. I don't think I need to make a motion. Can we get them on the next agenda?

Deputy Clerk Normand stated I will take care of it.

There being no further business, on motion of Alderman Shea, duly seconded by Alderman O'Neil it was voted to adjourn.

A True Record. Attest.

Clerk of Committee